

Welcome To DSDLink!

Getting started with DSDLink for online ordering is easy! We want to help you through the steps and answer any questions you might have along the way. Make sure to check out www.rhbarringer.com/dsdlink for tutorials, product guides, and other important information. You will definitely want to refer to the “DSDLink Getting Started Guide”. It will take you through the actual ordering process step by step and share important information and tips along the way.

Are you a brand new Customer that has never ordered from R.H. Barringer?

If you are a new Customer, we will need some more information from you to get you set up in to buy from our Company. We will also work with you to determine your order and delivery dates. Go to our website at www.rhbarringer.com and click on “Contact Us”. You can also email us at dsdlink@rhbarringer.com, or give us a call at 800-273-0555. As part of getting you set up as a Customer, we will also get you set up to start ordering with DSDLink! Go ahead and read the rest of this guide so you will know what to expect.

Are you already an R.H. Barringer Customer?

If you already order from us, then getting set up to order using DSDLink is really easy! You have two options to get set up – either let us do the work (DSDLink “Fast Start”) or you can “Do It Yourself”!

Option 1 – DSDLink “Fast Start” ... As Easy As 1-2-3!**Step 1 – Send us a DSDLink request.**

Let us know you want to get started with DSDLink by using the sign-up form on our web site at www.rhbarringer.com/dsdlink, sending us an email at dsdlink@rhbarringer.com, or if you have a current R.H. Barringer Sales Rep, you can get in touch with them. Here is what we will need to know to get you set up ...

- Your Business Name – This will let us find your Customer file. If you own or order for multiple businesses, make sure to let us know and we will set you up to do all your ordering through DSDLink.
- Your Name – So we know who you are.
- Your Email Address – This will be your login for DSDLink and will be one of the ways that it contacts you with order confirmations, delivery confirmations, etc.
- Your Mobile Number – This will be the other way that DSDLink will contact you if there is important information about your order that you need to know.

Step 2 – Watch for the DSDLink Invitation email.

Within 24 hours we will get you set up and send you an automated e-mail Invitation. It will be coming to you from dsdlink@encompass.com, so watch for it and make sure it doesn't get caught in Spam or Trash. Now just follow the steps on the e-mail one at a time ...

- Set your DSDLink Password. Together with your email address, this is how you will log in to DSDLink.
- Download and install the DSDLink app. You can find the official Encompass DSDLink app in the Apple App Store or Google Play Store. Note: You can also use DSDLink directly on your computer without the app! Just go to www.dsdlink.com.

- Log in to DSDLink (app or web site) using your e-mail address and the password you created. You can skip the Tutorial since it applies to the “Do It Yourself” option.
- That’s it! Your business should already be set up and linked with our distributor business. You can check this by clicking on your business name at the top of the DSDLink Home screen.

Step 3 – Start ordering with DSDLink!

Make sure to refer to the “DSDLink Quick Start Guide” from our web site for step-by-step instructions and tips to enter your first order.

Option 2 – DSDLink “Do It Yourself”

If you just can’t wait, if you have already installed the DSDLink app, or if you already use it to order from other Distributors, then this option is for you!

What You Will Need?

You will need access to a previous R.H. Barringer Delivery Invoice. At the top of the Invoice you will find your Customer Number (5 digits) and the Invoice Number. If you don’t have access to this information, contact us and we will find it for you!

Install The DSDLink App & Create An Account

Download the Encompass DSDLink app from the Apple App Store or Google Play Store. You can also use the DSDLink web site from your PC at www.dsdlink.com.

In the app or on the web site, click the “Sign Up” link. Enter your Email, Full Name, and Mobile Number. You will receive an email from dsdlink@encompass.com so watch for it. Follow the instructions on the email to set your DSDLink password. Now log in to the app or web site using your email address and password. Once the app starts you can view or skip the tutorial.

Link Your Business To R.H. Barringer

At the top of the DSDLink Home screen, click the “Select Business” drop down arrow. Then click “Add a Link”. Select “RH Barringer Distributing” from the drop-down list of Distributor names. Then enter the R.H. Barringer Invoice Number and your R.H. Barringer Customer Number. Once the Link is set up, you should see RH Barringer under the list of Distributors and your business under the Select Business section. Swipe back up to hide this section.

That’s it! You’re all ready to begin ordering using DSDLink. Make sure to refer to the “DSDLink Quick Start Guide” from our web site for step-by-step instructions and tips to enter your first order.

Regardless of which Option you use to get set up with DSDLink, we are here to help you! You can always reach us by email at dsdlink@rhbarringer.com or by phone at 800-273-0555.